

## **§ 26.26**

(d) A statement by the service provider that the applicant has been declared eligible for services.

(e) A financial statement that reflects the applicant's unmet need.

(f) An employer certification that the applicant has been hired. The certification must include, at a minimum:

- (1) Job title;
- (2) Beginning date;
- (3) Beginning wage;
- (4) Date first full paycheck will be issued; and
- (5) Expected duration of the job.

### **§ 26.26 What Job Placement services may I receive?**

As determined by the service provider, you may receive transportation to work for a limited period, funds to finalize your job resume, and job placement assistance.

### **§ 26.27 What kind of Job Placement support services can I expect?**

Service office representatives will make the determination of what support services are necessary and to be funded. Examples of job placement support services include, but are not limited to resume preparation, interview techniques, job retention, and related living skills.

### **§ 26.28 What follow-up services are available after I become employed?**

As determined by the service provider, the following type of services may be available: Temporary housing, transportation to work for a limited period of time, work clothing, and childcare.

## **Subpart C—Training Services**

### **§ 26.29 What is the scope of the Job Training Program?**

A service provider may offer career counseling, assessment, recommend training institutions that properly prepare applicants for entry into their career field, and help prepare applicants for gainful employment to the extent program funding will allow and based on applicants' established need.

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### **§ 26.30 Does the Job Training Program provide part-time training or short-term training?**

Yes, part-time and short-term training are allowable provided the training assists individuals to develop skills necessary to acquire gainful employment, in accordance with the ISP, and depending upon availability of resources. Part-time means no less than six credit units per semester (based on a nine-month school year).

### **§ 26.31 May I repeat my training?**

Eligibility for repeat training and other financial assistance will be determined by your tribal service provider.

### **§ 26.32 What constitutes a complete Job Training Program application?**

A request for training includes:

- (a) Intake and application data;
- (b) Feasible, comprehensive ISP;
- (c) Tribal affiliation document;
- (d) Selective Service registration;
- (e) Selected place of training;
- (f) Statement of financial need;
- (g) Statement of eligibility; and
- (h) Applicant assessment or other documents as required by the servicing agency.

### **§ 26.33 How do I show I need job training?**

The need for Job Placement and Training is shown by completing an application for training that demonstrates financial need.

### **§ 26.34 What type of job training assistance may be approved?**

The following types of training that lead to gainful employment may be approved:

- (a) Nationally accredited vocational training;
- (b) Training and non-accredited vocational courses provided by a tribe;
- (c) Training programs not operated by the tribe but approved by the service provider;
- (d) Apprenticeship training supervised by a State apprenticeship agency or council or by the Federal Apprenticeship Training Service that is provided by a corporation or association that has been training bona fide apprentices for at least one year or any

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other apprenticeship program approved by the service provider; or

(e) OJT offered by a public or private business.

### **§ 26.35 What kind of support services are available to me?**

As determined by the service provider, training support services include, but are not limited to, stipends, transportation, and childcare.

### **§ 26.36 What follow-up service is available after I complete training?**

Job Placement assistance may follow training.

### **§ 26.37 Are there training standards that I must follow?**

Yes, students must maintain the minimum academic requirements and be in good standing as set forth by the

training institute. If an applicant is separated from training for good cause, the applicant may be responsible for repaying any portion of misused funds.

## **Subpart D—Appeal by an Applicant**

### **§ 26.38 May I appeal a decision about my application?**

If the servicing agency denies your application you may appeal under part 2 of this chapter by sending your appeal to your service provider. If your servicing agency is a tribal contractor, you should file your appeal with the tribal contractor under their established procedure. The letter informing you of the decision on your application will include information on how to appeal.